

AGENDA

Meeting: CALNE AREA BOARD
Place: Beversbrook Sports Facility, Beversbrook Road, Calne SN11 9FL
Date: Tuesday 12 June 2012
Time: 7.00 pm

Including the Parishes of Calne Without, Bremhill, Hilmarton, Heddington, Cherhill, Compton Bassett and Calne.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments, networking opportunities and a display stand regarding Wiltshire Community Bank will be available from 6.30 pm.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 706612 or alexa.smith@wiltshire.gov.uk

or Jane Vaughan (Calne Community Area Manager), on 01247 721447 or jane.vaughan@wiltshire.gov.uk

The papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114 / 713115.

Wiltshire Councillors

Cllr Alan Hill, Calne South and Cherhill
Cllr Christine Crisp, Calne Rural (Chairman)
Cllr Chuck Berry, Calne North

Cllr Howard Marshall, Calne Central
Cllr Anthony Trotman, Calne Chilvester
and Abberd (Vice Chairman)

	Time
<p>1 Appointment of Area Board Chairman</p> <p>To appoint a Chairman for the municipal year 2012/13.</p>	7.00 pm
<p>2 Appointment of Area Board Vice Chairman</p> <p>To appoint a Vice Chairman for the municipal year 2012/13.</p>	
<p>3 Appointments to Outside Bodies and Working Groups (Pages 1 - 16)</p> <p>To confirm memberships of outside bodies related to Calne Area Board:</p> <p>Calne Community Area Partnership Calne Heritage Centre Trust Calne Leisure Centre Calne Youth Issues Group Coleman's Farm Learning and Community Association Fairtrade Marden House</p> <p>To confirm membership and terms of reference of working groups (to include CATGs).</p>	
<p>4 Chairman's Welcome and Introductions</p>	7.10 pm
<p>5 Apologies for Absence</p>	
<p>6 Minutes (Pages 17 - 24)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 10 April 2012.</p>	
<p>7 Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>8 Chairman's Announcements (Pages 25 - 30)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> • 11 to 19 commissioning strategy update (attached) • Paths improvement grants scheme (attached) • The new standards regime (attached). 	7.20 pm

9	<p>Partner Updates (<i>Pages 31 - 40</i>)</p> <p>To receive an update from the partners listed below:</p> <ul style="list-style-type: none"> a. Wiltshire Police (attached) b. Wiltshire Fire and Rescue Service (attached) c. NHS Wiltshire (attached) d. Calne Community Area Partnership e. Calne CAYPIG (Community Area Young People's Issues Group) f. Town and Parish Councils. 	7.30 pm
10	<p>Informal Adult Education in Wiltshire (<i>Pages 41 - 44</i>)</p> <p>To consult the area board regarding the future provision of informal adult education in Wiltshire.</p>	7.45 pm
11	<p>Tackling Financial Exclusion with a Focus on Wiltshire Community Bank</p> <p>To give information regarding the Wiltshire Community Bank which provides a credit union service around the county.</p>	8.00 pm
12	<p>Area Board Funding (<i>Pages 45 - 50</i>)</p> <p>To consider one application to the Community Area Grants Scheme, as follows:</p> <p>Summer Fun in Calne Playscheme – seeking £1,800 towards providing a four week programme of inclusive activities for young people and children during the summer holidays.</p>	8.15 pm
13	<p>Your Local Issues (<i>Pages 51 - 56</i>)</p> <p>Councillors will provide an update on community issues and progress on Area Board working groups. This will include:</p> <ul style="list-style-type: none"> a. Skate board park working group b. Highways working group (CATG) (attached) c. Calne campus working group d. Sandpit Road (Section 106) working group. 	8.25 pm

The Chairman will set out arrangements for the next meeting.

Future Meeting Dates

Tuesday, 14 August 2012

7.00 pm

Compton Bassett Village Hall

Tuesday, 16 October 2012

7.00 pm

John Bentley School

Tuesday, 11 December 2012

7.00 pm

Hilmarton Community Centre

Calne Area Board
12 June 2012

Appointments to Outside Bodies and working groups 2012/13

1. Purpose of the Report

- 1.1. To note the appointments to Outside Bodies and Working Groups as set out at Appendix A, which will continue for the forthcoming year 2012/13, unless the Board wishes to make any changes.

2. Background

- 2.1. The Area Board appointed to Outside Bodies at its inaugural meeting in 2009. These appointments will continue for the duration of Councillors' current terms of office, unless the Board determines otherwise.
- 2.2. Similarly, other appointments have been made to Working Groups, such as the Community Area Transport Group (CATG). These appointments will also continue until 2013.

3. Main Considerations

- 3.1. All Area Boards have appointed Community Area Transport Groups (CATGs), which operate as informal working groups making recommendations to the Area Board for approval. Terms of reference are set out at Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget to Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. Some Area Boards have also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly, these Groups have been established as part of the Council's corporate programme for Campuses, and so the Terms of Reference cannot be amended.
- 3.3. Some Area Boards have established other Working Groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.
- 5.2. [Protocol 3](#) in the Council's [Constitution](#) sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

- 6.1. None.

7. Equality and Diversity Implications

- 7.1. None.

8. Delegation

- 8.1. Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 8.2. The appointment of Councillors to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

- 9.1. The Area Board is requested to:
 - a. note the appointments to Outside Bodies as set out at Appendix A, and to agree any changes required.
 - b. agree to reconstitute the Working Group(s), and to agree to re-appoint to Working Group(s) as set out at appendix B
 - c. note the Terms of Reference for the Working Group(s), as set out at Appendix C.

Report Author:

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Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

Appointed By	Outside Body Title (A to Z)	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Rep
Area Board - Calne	Calne Community Area Fairtrade Group	To help the new group in getting established and support in the area	Promote a range of Fairtrade products to be readily available in the Community Area. For products to be used by local work places and community groups. To improve media coverage and popular support for Fairtrade	About every 6 weeks	-	1	Cllr Howard Marshall
Area Board - Calne	Calne Community Area Partnership	To inform on the development of the Community Area Plan	Development of the Community area Plan	Normally every 6-8 weeks	No	1	Cllr Christine Crisp
Area Board - Calne	Calne Heritage Centre Trust	Centre is an important focus for tourism in Calne & an understanding of Heritage is an essential element in a cohesive Community	Preservation and collection of historical material relating to Calne	Trustees meet Bi-monthly	No	1	Cllr Tony Trotman
Area Board - Calne	Calne Leisure Centre	So council sees visibly how funds are used	To maintain leisure facilities at the centre in Cricklade	3-4 weekly	No	1	Cllr Chuck Berry - is invited to attend at least once a year. 2 reps from Calne Town Council sit on Management Committee. No requirement for a board member to be appointed from WC.
Area Board - Calne	Calne Youth Issues Group (CAYPIGS)	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Cllr Howard Marshall
Area Board - Calne	Colemans Farm Community Association	-	-	-	-	-	Cllr Howard Marshall

Appointments to Working Groups **Calne Area Board**

Community Area Transport Group:

Cllr Christine Crisp - Wiltshire Council
Charles Boase - Calne Town Council
Martin Cook - Wiltshire Council Area Highway Engineer
Steve Cross - Wiltshire Highways Partnership
Spencer Drinkwater - Transport Development Services
Ed Jones - Focus on Five
Geoff Procter - Hilmarton Parish Council
Gibb Hancock - Cherhill Parish Council
Mark Stansby - Traffic and Network Management Group

Shadow Community Operations Board (COB):

Cllr Alan Hill - Wiltshire Council
Caroline Ramsey - Local Town and Parish Council, Calne Town Council and Calne Leisure Centre Management Board
Danni Saint - Sixth Former at John Bentley School
Malcolm Gull - Calne Community Area Partnership
Anne Henshaw - Calne Area Transport
Sam Shuker - John Bentley School
Richard Ayles - Calne Without Parish Council
Wiltshire Council Officer - Ros Griffiths

Additionally, the following are co-opted, non-voting members:

Denise Cooper - Equalities and Inclusion
Linda Roberts - Calne Town Council and Beversbrook Sports and Community Facility
Nick Cooper - Marketing and Publicity

Sandpit Road:

Cllr Tony Trotman - Wiltshire Council
Malcolm Gull - Calne Community Area Partnership
Anne Henshaw - Calne Area Transport
Jaqui Radford - Extended Schools Partnership
Linda Roberts - Calne Town Council
Ashley Ponting - Local Residents Group
Steve Hind - Integrated Transport Principal Engineer
Steve Corbin - Transport Planning Assistant

Air Quality:

Cllr Alan Hill - Wiltshire Council
Gary Tomsett - Public Protection Manager - Public Health and Wellbeing
Glenis Ansell - Calne Town Council

Anne Henshaw - Calne Area Transport
Peter Knight - Calne Environmental Network

Skate Board Park:

Cllr Howard Marshall - Wiltshire Council
Linda Roberts - Calne Town Council
Will Kay - Youth Development Co-ordinator
Six members of the Community Area Young People's Issues Group skate bowl sub group.

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

Campus & Operational Estate Management Workstream

Draft Terms of Reference for Shadow Community Operations Board

1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non-profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

2 Campus Management Principles

The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

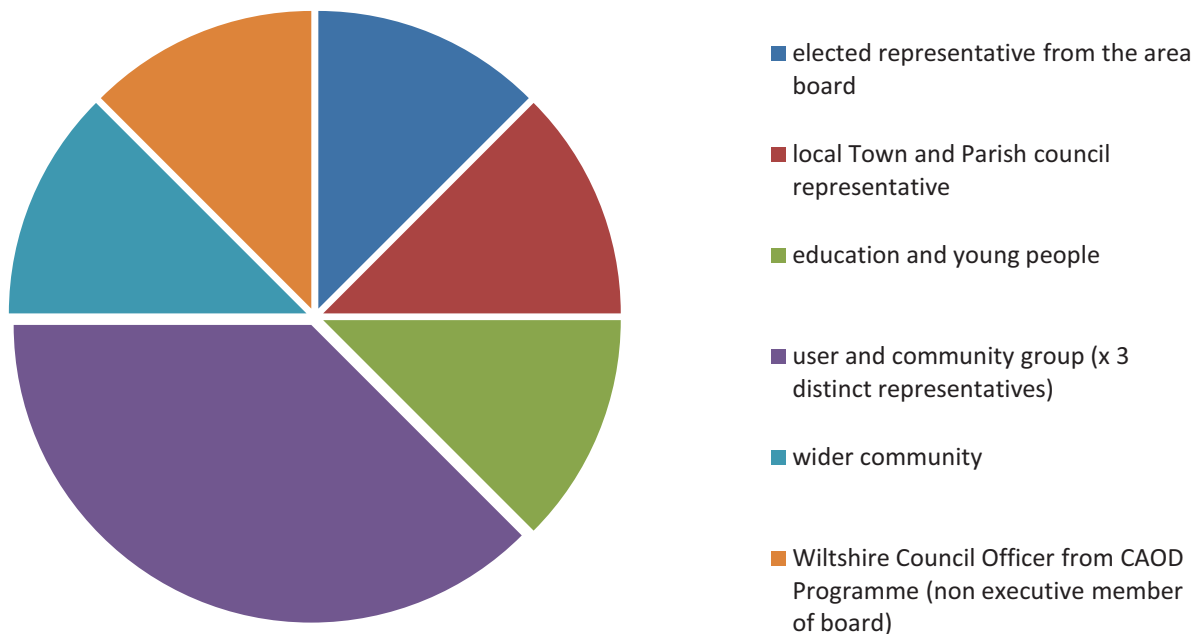
- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

Version3 – 5/4/11

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

4 Roles and responsibility

4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

4.2 Responsibility for outcomes

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

4.3 Project coordination and reporting

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

4.4 The role of Wiltshire Council

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

5 Outcomes

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

6 Confidentiality

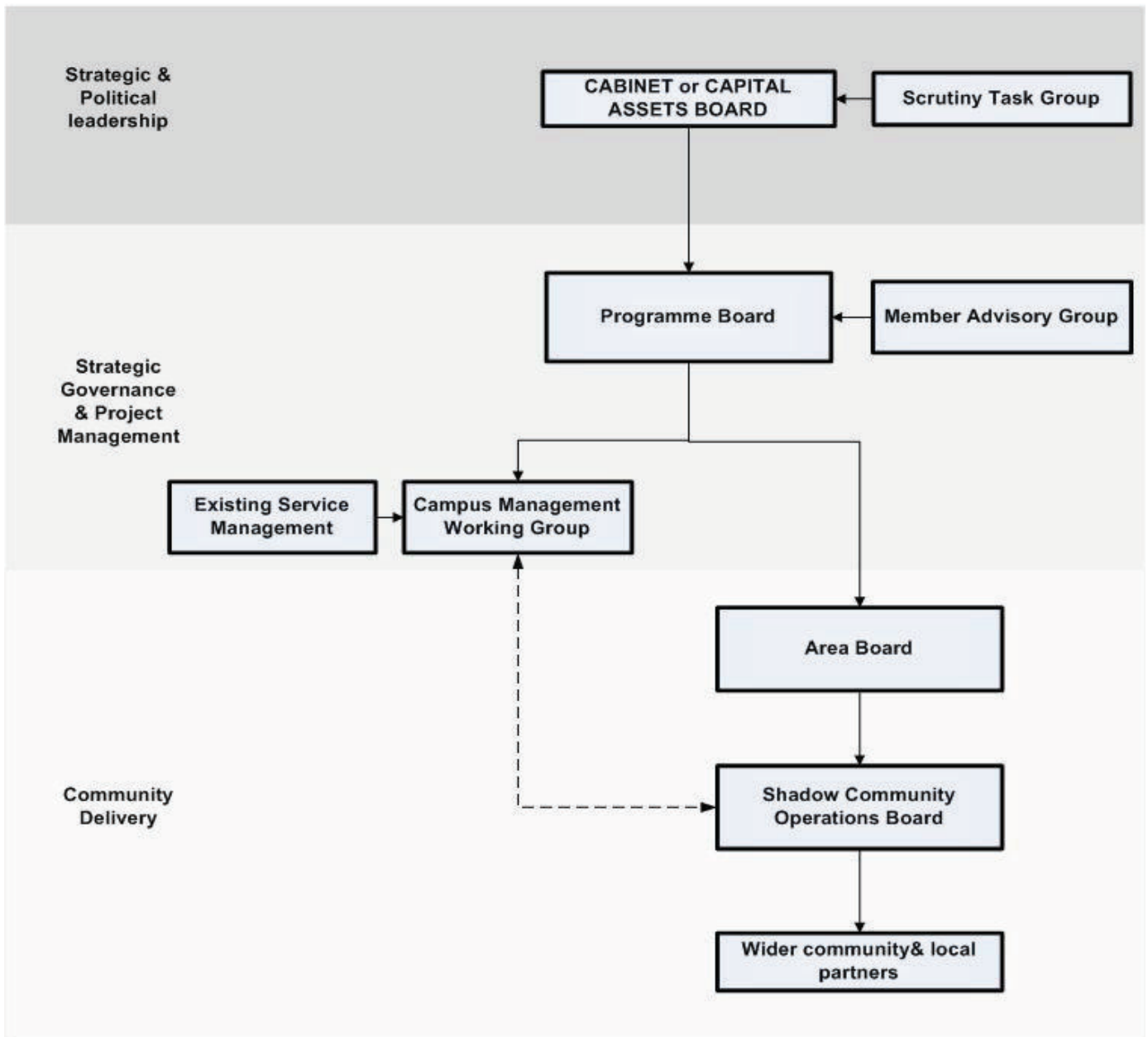
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

Preliminary Management Project Governance Arrangements



MINUTES

Meeting: CALNE AREA BOARD
Place: Lansdowne Hall, Derry Hill, Petty Lane, Calne SN11 9QY
Date: 10 April 2012
Start Time: 7.00 pm
Finish Time: 9.16 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan Hill, Cllr Christine Crisp (Chairman), Cllr Chuck Berry and Cllr Anthony Trotman (Vice Chairman)

Wiltshire Council Officers

Mandy Bradley (Service Director), Will Kay (Youth Development Coordinator), Alexa Smith (Democratic Services Officer) and Jane Vaughan (Community Area Manager)

Town and Parish Councillors

Calne Town Council – Roy Golding, Caroline Ramsey and Phil Redmond
Calne Without Parish Council – Richard Aylen and Ed Jones
Cherhill Parish Council – David Evans

Partners

Wiltshire Police – Sector Inspector Martin Schorah
Wiltshire Fire and Rescue – Mike Franklin and Scott Taylor
NHS Wiltshire – Alison Bell

Friends of Abberd Brook – Francis Bosworth

Total in attendance: 27

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Calne Area Board and the Lansdowne Hall. She introduced the Councillors and officers present. The Chairman welcomed Councillor Lionel Grundy OBE, Cabinet member for Children's Services.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillor Marshall, Geoff Procter (Hilmarton and Goatacre Group Improving Safety) and Sam Shuker. The Chairman wished Councillor Marshall a prompt and full recovery.</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 14 February 2012 were approved and signed as a correct record.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack.</p> <p>This included information about a review of mini recycling sites and household recycling summer opening hours. In light of the new improved waste and recycling collection services in Wiltshire, it was proposed to review mini recycling sites and for household recycling centres to go back to normal summer opening, until 5 pm, 7 days per week. If you would like to comment on these proposals, please complete an online questionnaire at www.wiltshire.gov.uk/consultations or call 0300 4560102 for a paper copy. Please reply by 28 May 2012.</p> <p>Wiltshire Council was seeking views on existing polling districts and polling stations (regular review was a requirement by law). Please see the Wiltshire Council website for more details and select the Review of Polling Districts – Briefing Note. Submissions must be made in writing by 25 May 2012. Forms could be completed online or downloaded from the website.</p> <p>The Chairman provided an update about the help to live at home scheme. Following consultation, the new care and support service was in place throughout the county provided by Leonard Cheshire, Aster Living, Enara Complete Care and Somerset Care.</p>

	<p>Wiltshire Council was seeking to increase the number of volunteers in its youth centres. Details of opportunities were now available from the volunteer centre and local youth centres. The volunteer centre could be contacted on 0845 0345250 or enquiries@growwiltshire.org.uk.</p> <p>Councillor Crisp explained there were only four weeks to go until communities from across Wiltshire came together for the Diamond Jubilee celebration event on 1 May 2012. The event would take place at Salisbury's Cathedral Close on 1 May 2012. The medieval-themed event would take place in Salisbury because of its links to the Magna Carta. All Wiltshire's community areas would be represented with a tent to show what made each community unique. Friends of Abberd Brook, Calne Voices and the Heritage Centre would be represented.</p> <p>The Olympic Torch would be passing through Calne on 23 May 2012. The Chairman urged local people to come into the town on foot and welcome the torch.</p>
6.	<p><u>Partner Updates</u></p> <p>a. Sector Inspector Martin Schorah highlighted key points from the written update from Wiltshire Police provided in the agenda pack. Up to date information about Neighbourhood Policing Teams and local priorities was available to view on the website: www.wiltshire.police.uk. The Sector Inspector explained that while there were no recent changes to staffing levels, costs</p> <p>Calne Neighbourhood Policing Team were currently working with partners, including anti social behavioural officers, housing officers, Wiltshire and the Town Council to tackle the rise in anti social behaviour caused by large groups gathering in The Pippin. This work involved sending police warning letters to the parents/guardians of those concerned.</p> <p>An arrest and charge had been made in relation to the rise in shed and garage burglaries over the last few months in Calne.</p> <p>The Neighbourhood Policing Team had been working hard to secure statements and evidence to support an Anti Social Behavioural Order application regarding a local male who had caused the town distress through his behaviour and continued shop lifting. The male had been arrested and charged and an ASBO application hearing would soon take place.</p> <p>A successful patrol had taken place with nine uniformed officers and a passive drug dog going into the local licensed premises and other late night establishments.</p>

- b. The written update from Wiltshire Fire and Rescue Service was noted. Scott Taylor then provided information about the Integrated Risk Management Plan. The risks that Wiltshire Fire and Rescue Service faced were changing, from a reduction in the budget, through the increased housing within Wiltshire to the type of incidents that were responded to. A service review was underway and Wiltshire Fire and Rescue Service welcomed public opinion.

For this, you could register as a stakeholder and receive a survey to complete, please call: 01380 731114, you could view the consultation document and comment using the following email address: consultation@wiltsfire.gov.uk or surveys were available to complete at the meeting.

This was followed by a short question and answer session, which covered the main points below:

- In other areas home safety checks had been tied to assisted bin collections to target vulnerable people. Mike Franklin confirmed that while Wiltshire Fire and Rescue Service were not working with refuse collectors, they were working with other partner organisations on this issue.
- There was the intention for the fire station in Calne to remain over the plan period 2010-2026.
- It was proposed that Calne would be in a community with Devizes and Melksham, with a team based in Devizes who would reach out to the other teams (this would not apply to emergency calls).
- Fire safety messages were given at the meeting regarding being careful in dry weather as small fires can easily spread and the need to put out disposable barbeques properly as they can melt wheeled bins.

- c. The written update from NHS Wiltshire was noted.
- d. It was noted that Calne Community Area Partnership would be discussed at a later stage in the meeting.
- e. Will Kay, Youth Development Co-Ordinator, spoke on behalf of young people from the Community Area Young People's Issues Group. A planning application regarding the skate board park had been submitted and was being processed. Meetings of the group were now being held in the Town Hall and fundraising for the project, including a skate competition, would be arranged over the summer months. Will presented Councillor Crisp with a card for Councillor Marshall, signed by the group, wishing him to get well soon. Will thanked Councillor Marshall for all his help over the last two years with the skate board project.
- f. Calne Town Council invited people to come into the town to see the Olympic Torch on 23 May and enjoy a good day. Calne Without Parish

	Council reported that white gates and lights were being installed.
7.	<p><u>Feedback/Future Work from the Community Planning Event</u></p> <p>Trevor Jenkins, Chairman of Calne Community Area Partnership, presented feedback from the recent community planning event held on 27 February 2012. Many ideas and much information had been gathered at the event and the Partnership was condensing this into an accessible form.</p> <p>From an initial review, priority issues to tackle in the local area would include cleaning up after dogs, increasing a pool of volunteers through a reward scheme and joining up small voluntary groups to work together.</p>
8.	<p><u>Air Quality Action Plan for Wiltshire</u></p> <p>Mandy Bradley, Service Director, gave a presentation about air quality in the local area.</p> <p>This covered the following:</p> <ul style="list-style-type: none"> • Wiltshire Council's legal obligations with respect to air quality – Wiltshire Council had a statutory duty to manage local air quality under part IV of the Environment Act 1995. • Action so far in Calne – monitoring of air quality had taken place over the last ten years. In 2010 elevated levels led to an extension of air quality monitoring at key sites around the town. This new period of monitoring was known as a 'Detailed Assessment' and conducted with a view to declaring an Air Quality Management Area with respect to New Road and Curzon Street. • The next steps for Calne – complete Detailed Assessment and report findings to the area board and d • DEFRA in summer 2012. The intention was to develop an Air Quality Action Plan by spring 2014. • What Wiltshire Council was doing in the meantime – implementing the new county-wide Air Quality Strategy, working on a county-wide action plan, working with colleagues to ensure that air quality was a material consideration in the Core Strategy, producing guidance for developers, working with local transport groups, developing practical measures (for example to encourage walking) and continuing monitoring and working with colleagues in Public Health. • There were actions that could be put in place now – there was no need to wait for the formal declaration of an Air Quality Management Area. <p>Mandy introduced Alison Bell, Public Health Consultant at NHS Wiltshire, and both answered questions from the floor on the subjects below:</p> <ul style="list-style-type: none"> • The link between air quality and breathing difficulties suffered by vulnerable people – the Department of Health had held a conference in 2011 and concluded that levels of air pollution in England could not cause

	<p>disease, however they could exacerbate symptoms in certain groups of people.</p> <ul style="list-style-type: none"> • The exclusion zone in London for polluting vehicles – Mandy was not aware of an exclusion zone that had been put in place in a rural authority or how enforceable this could be. Emission levels for Wiltshire Council vehicles and the vehicles of contractors were being looked into. • Travel plans for schools – Calne had the highest level of obese children in the county – encouraging children to walk to school was very important. • Concern was expressed regarding the two year time period of the plan – this was the length of time needed to complete the prescribed process, however measures could be taken in the meantime. • The influence of vegetation on air quality – there was evidence that vegetation could absorb some pollutants – this would vary throughout the year with deciduous plants. • The link between planning and the environment – the Government had recently published national guidance on this and the adoption of Supplementary Planning Guidance was being worked on at present. The Wiltshire Council scrutiny team was ensuring that a joined up approach to air quality was being taken. <p><u>Decision</u></p> <p>Calne Area Board would set up a working group, led by Councillor Hill, to link with existing groups and work on air quality issues in the Calne Community Area.</p>
9.	<p><u>Your Local Issues</u></p> <p>Councillors provided an update on community issues and progress on Calne Area Board working groups.</p> <ol style="list-style-type: none"> a. Three letters of concern had been received regarding the skate board park. Councillor Trotman would follow these up. Sector Inspector Martin Schorah noted that Wiltshire Police were supportive of a skate park in Calne as containing skating in a single area would make the activity easier to police. A better facility would attract more serious users, who in turn were likely to look after the space. The issue of litter bins was raised again. b. Councillor Crisp reported on the highways working group. The crossing at Hilmarton was in place. Posts were installed at Studley crossroads and lights would soon be added. The community in Derry Hill were trying to fundraise the remaining £300 for their white gates. Volunteers were sought for speed watch schemes in Lake View and Sandy Lane and there was the intention to place a request in the Gazette and Herald newspaper. c. Councillor Hill explained the Calne campus working group were translating a wish list from local people into a feasibility study. How the three agreed sites would work in practice was being looked into in detail and plans were

	<p>scheduled to go to Cabinet in September.</p> <p>d. A written report from Councillor Trotman regarding the Sandpits Lane (section 106) working group was circulated at the meeting. Please find attached to the minutes.</p>
<p><u>Report of the Sandpit Road Working Group</u></p>	
<p>10.</p>	<p><u>Area Board Funding</u></p> <p>Consideration was given to the one application made to the Community Area Grants Scheme.</p> <p><u>Decision</u> Calne Extended Schools Partnership were awarded £3,000 towards ‘Calne Games’, a range of events that would involve and encourage wider participation in Olympic and Paralympic values and would be open to all children who go to primary school in the Calne Community Area.</p> <p><u>Reason</u> <i>The application meets the 2011/12 grant criteria and the project would promote the Olympic and Paralympic legacy.</i></p> <p>Consideration was then given to one area board initiative.</p> <p><u>Decision</u> £800 was awarded to the Wiltshire Diamond Jubilee Event – providing a presence for the Calne Community Area at the Diamond Jubilee Event in Salisbury.</p>
<p>11.</p>	<p><u>Cabinet Representative</u></p> <p>Councillor Lionel Grundy OBE gave a short overview of his role as Cabinet member for Children’s Services.</p> <p>As part of the 11-19 commissioning strategy, Youth Advisory Groups would be set up to function under the umbrella of each area board. The groups were a novel concept to encourage young people into becoming involved in the democratic process. In this tight economic climate, Wiltshire Council had invested £4.9 million into the service.</p> <p>The provision of adult education facilities was an important issue at present. The closure and sale of Urchfont Manor was seen as an opportunity to find out more about what residents wanted in addition to the formal programme of education from Wiltshire College. Research had found the courses held at Urchfont Manor had attracted people from outside of Wiltshire and were thus running at a cost to local taxpayers.</p> <p>The Chairman highlighted there were adult education opportunities available at</p>

	<p>the community hub in Calne. The Partnership were also starting an initiative with Sure Start to help parents cook on a budget and provide healthy meals for their family. Although funding was no longer available from the Government, Wiltshire Council was continuing to fund this excellent scheme locally.</p> <p>Councillor Grundy confirmed that his team were working closely with schools through the school forum to address childhood obesity. The opportunity to link the issue with incentives to travel to school in an environmentally friendly way was highlighted by Councillor Berry.</p>
12.	<p><u>Close</u></p> <p>The next Calne Area Board meeting would be held at 7.00 pm on Tuesday 12 June at Beversbrook Sports Facility, with refreshments available from 6.30 pm.</p>

11 to 19 Commissioning Strategy

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on:

- Employment and training
- Educational attainment
- (These were the top 2 commissioning priorities selected by young people)*
- Housing
- Transport for young people
- Involving young people
- Volunteering
- Improving Integrated Youth Services

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers

An implementation group which includes councillor representatives has been meeting monthly since September 2011 to coordinate delivery of the Wiltshire Youth Work Offer from 1 April 2012. Good progress has been made to date and the Youth Services Implementation Group would like to invite Area Boards to consider this progress and support the following initiatives:

1. Increase use of volunteers

A sub group of the Youth Services Implementation Group has been exploring ways of encouraging more local volunteers to get involved with youth work provided in Council funded youth centres. This links to the Council's overall partnership Volunteering Strategy and Action Plan.

The group has been working on the establishment of a joint process between the Council and the Voluntary and Community Sector for the registration and training of local volunteers to support youth based activities. A guidance pack is now being developed for all Youth Development Centres which sets out the best way to go about registering and training volunteers. Those who wish to volunteer will be able to claim reasonable expenses and develop their skills through appropriate training opportunities.

The group has noted the importance of attracting and encouraging local people within community areas to become involved in volunteering opportunities within their local Youth Development Centre. Consequently, the group would like to invite Area Boards to support this endeavour by supporting local youth centres to promote volunteering opportunities within each community area.

Details of voluntary roles with young people will be available from the Volunteer Centre and/or local Youth Development Centre from 1 April 2012.

2. Youth Advisory Groups

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups in all community areas. Pilots are currently taking place in Malmesbury, Melksham, Southern Wiltshire and Salisbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

Youth Advisory Groups will have commenced in 20 community areas across Wiltshire by the end of October 2012. Learning from the pilots will be used to inform the development of groups in other areas.

The Youth Services Implementation Group would like to invite Area Boards to support these developments and to establish strong and meaningful links with Youth Advisory Groups in each community area.

3. Income Generation

As part of the Wiltshire Youth Work Offer the Youth Development Service has been set an income generation target of forty five thousand pounds. This will be raised through a combination of subscriptions, fund raising and seeking sponsorship.

A revised staffing funding formula has been used to calculate an income generation target for each community area. The targets will be put into place from 1st April 2012.

The Youth Services Implementation Group would like to invite Area Boards to support local Youth Development Centres in their endeavours to attract and raise income. For example, supporting local fundraising events and attracting local business sponsorship.

The Youth Services Implementation Group invites feedback from Area Boards on any of the initiatives highlighted above.

Any comments, queries or questions should be sent to james.fortune@wiltshire.gov.uk by 31st July 2012.

James Fortune
Lead Commissioner 11-19
01225 713341

Paths Improvement Grants Scheme (PIGS)

Do you have an idea to improve access to the countryside or to create new links between settlements in your area?

The Paths Improvement Grants Scheme aims to help local people to make innovative improvements to countryside access in their area. In 2012 around £60,000 will be made available for community led projects.

If you have an idea for a scheme please contact Wiltshire Council's Rights of Way and Countryside Team Michael.Crook@wiltshire.gov.uk or Tel: 01225 713349.

Further details of the scheme are available on the Countryside Access Forum website - www.wiltshirelaf.org.uk

The closing date for applications is Friday 13 July 2012.

Chairman's Announcements

Subject:	New Standards Framework
Officer Contact Details:	Ian Gibbons – Solicitor to the Council and Monitoring Officer 01225 713052 or email ian.gibbons@wiltshire.gov.uk
Weblink:	http://cms.wiltshire.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13530&path=0

Summary of announcement:

Wiltshire Council has agreed to consult parish, town and city councils on a draft code of conduct and process for dealing with complaints under the new standards regime.

The link to the consultation is detailed above and invites comments on a draft code and complaints process, and provides information on other developments relating to the new framework.

Comments are invited from parish, town and city councils on the draft documents to reach us **by Friday 15 June 2012** so that they can be taken into account when this Council meets to approve the final version of the documents on 26 June 2012.

We are holding briefing sessions for clerks, parish, town and city councillors on the new standards regime in Trowbridge, Devizes, Chippenham and Salisbury on the following dates:

7 June 2012	6.00 pm for 6.30 to 8.00 pm	Devizes Corn Exchange, Ceres Hall, Market Place, Devizes SN10 1HS
12 June 2012	6.00 pm for 6.30 to 8.00 pm	Trowbridge Civic Centre, The Lansdown Hall, St Stephens Place, Trowbridge BA14 8AH
13 June 2012	6.00 pm for 6.30 to 8.00 pm	Wiltshire Council, Monkton Park Offices, Council Chamber, Monkton Hill, Chippenham SN15 1ER
14 June 2012	6.00 pm for 6.30 to 8.00 pm	Salisbury City Hall, Alamein Suite, Malthouse Lane, Salisbury SP2 7TU

If you would like to attend one of these sessions please contact Joanna Smith on 01225 718025 or e-mail joanna.smith@wiltshire.gov.uk.

Crime and Community Safety Briefing Paper

Calne Community Area Board

12th June 2012

1. Neighbourhood Policing Team

Sgt: Philip Connor

Town Centre Team

Beat Manager – PC Hans Monahan

PCSO – Shelley Gray, (currently on maternity)

PCSO Barry Mussard,

PCSO Gaynor Bennett,

PCSO Nicole Yates

PCSO Mark COOK

Rural Team

Beat Manager – PC Alan Blake

PCSO – Sarah Hardwidge

PCSO- Andrew Willox

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Chris Caswill

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues:

Calne NPT continue to work with partner agencies to tackle the ASB caused by large groups gathering in The Pippin. To date a total of thirty letters have been sent to the parents/guardians of the youths involved, informing them of their child's behaviour. These letters have resulted in four ASB referrals for the continued behaviour carried on after receiving a initial warning letter. The referrals have been discussed at an ASBRAC meeting where all partner agencies attended. All partners have actions, including Youth workers to provide street workers to engage with youths on certain evenings, Wiltshire Council Property department is to install warning signs on their buildings in the Pippin outlining the fact ASB will not be tolerated and there will be a robust stance from all partner agencies. The Police still have this matter as a priority, we continue to patrol The Pippin on a regular basis and have rolled over the 3 month priority to allow Wiltshire Council to put into place their actions from the ASBRAC meeting. Funding has been made available for the purchase of an inflatable football pitch and to fund the above Wiltshire Council actions. I would like to acknowledge the valuable support received from the local CCTV operators who continue to provide the police with a large amount of

evidence to support our ongoing issue. Retailers and local residents have noted to the police that they have seen a drop in the activity from these youths.

Following the arrest of a JORDAN SWEETLOVE in March 2012 for the third breach of his ASBO (and other offences), the Neighbourhood Policing Team have worked relentlessly with members of our community and the Crown Prosecution Service to build the evidence for the case. JORDAN SWEETLOVE continued to deny the fact he had breached his ASBO, however, Magistrates found him guilty of the breach on 15th May 2012, he was given a fine by the Courts.

Recently the Neighbourhood Policing Team responded to a report of the ATM machine at the CO-OP Calne being tampered with resulting in a victim having money withdrawn from his account. Officers spotted a skimming device had clearly been fitted and removed this from the machine. Then working with Calne Town Council, CCTV, CO-OP CCTV and Sainsbury's CCTV Officers found footage of the suspects. This information was passed to our colleagues and shortly after this offence 3 males from Romania were arrested. All 3 males were charged with the Calne fraud Offence and other offences around Wiltshire, they are currently remanded in Prison, and their case will be heard in the Crown Courts. Calne CCTV is often referred to by colleagues and other partners as "a model of best practice", and clearly the credit must go to the Manager. I was therefore delighted that the hard work and dedication of Calne CCTV Manager was recognised by the Wiltshire Police at a ceremony, with the Manager receiving a Divisional Commanders certificate of merit.

The Calne Pub Watch Scheme continues to be well supported by Licensees, meetings are held monthly and the Police attend every meeting to support the Licensees and share information with local stake holders. I am pleased that most Licensees continue to take a robust stance against those within our community who think they can engage in alcohol related violence or crime. Decisions at the meetings are driven by the Licensees, and at the last meeting several people were banned from all pubs in Calne for set periods of time. The success of the Calne Pub watch scheme has clearly had an impact in reducing alcohol related violence in the Town, most people know the consequences should they engage in alcohol related crime and or breach their ban contract. The Police will continue to fully support responsible Licensees committed to running a professional business.

As you will all know, the Olympic Torch came to Calne on 23rd May 2012, I have attended many multi agency meetings during the planning stages and have been impressed at how well partners have worked together to ensure this once in a life time event was the huge success it was. It has been estimated there were over ten thousand people in Calne on the day, with The Police, Wiltshire Council and Calne Town Council Staff working together to ensure the public and those involved in the Olympic torch were kept safe. Wiltshire Police and our partners have receive very positive feedback from the Olympic committee about the way we managed the event as the torch traveled around Wiltshire. I know many of our partners had their working day disrupted to act as marshals, and many Police officers had their rest days canceled (including Sgt Connor)! But I am sure you will all agree, the event in Calne was spectacular, well organised and well managed.

PCSO Andy Willox has recently joined the NPT at Calne, Andy comes from a background working with young people, and although relatively new in service he has already had an impact on the Policing of Calne. Andy has been posted under the rural section of Calne, however, we are a small team and I do expect my officers to provide a dedicated service to all

of our Community, so expect to see Andy and his colleagues policing the Town and the Rural community.

EN Calne	Crime				Detections	
	May 2010 - April 2011	May 2011 - April 2012	Volume Change	% Change	May 2010 - April 2011	May 2011 - April 2012
Victim Based Crime	976	923	-53	● -5%	17%	19%
Domestic Burglary	58	53	-5	● -9%	19%	11%
Non Domestic Burglary	143	152	9	● 6%	3%	3%
Vehicle Crime	92	103	11	● 12%	4%	4%
Criminal Damage & Arson	221	189	-32	● -14%	10%	13%
Violence Against The Person	166	151	-15	● -9%	47%	48%
ASB Incidents	787	966	179	● 23%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (April 2011 - March 2012)						
* Detections include both Sanction Detections and Local Resolution						

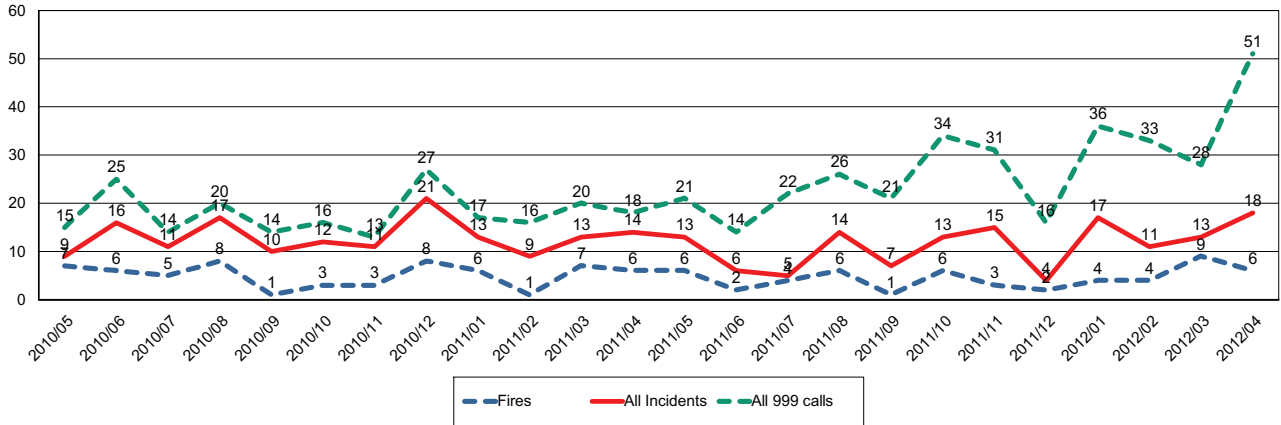
Martin Schorah
Sector Head Chippenham, Calne and Corsham



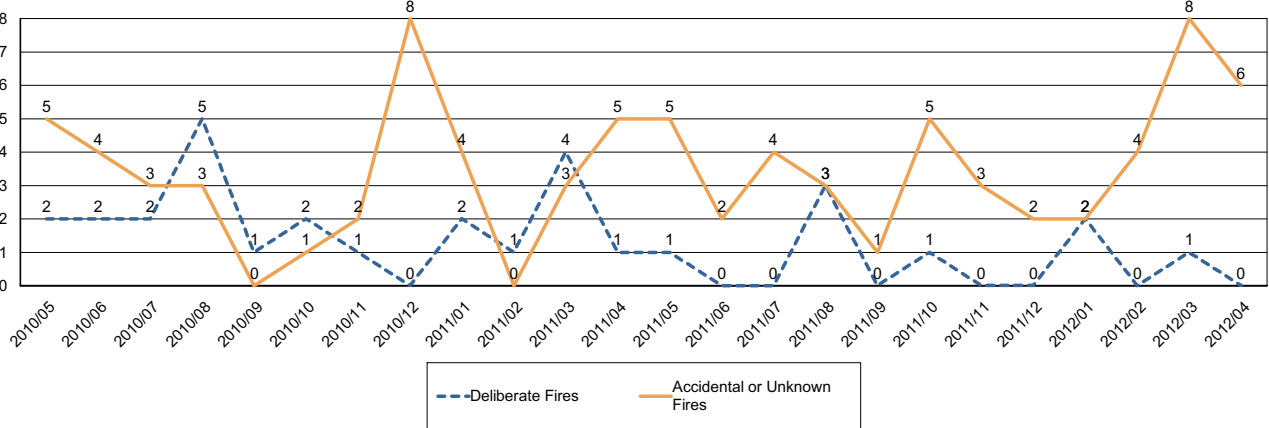
Report for Calne Area Board

The following is an update of Fire and Rescue Service activity up to and including April. It has been prepared using the latest information and is subject to change.

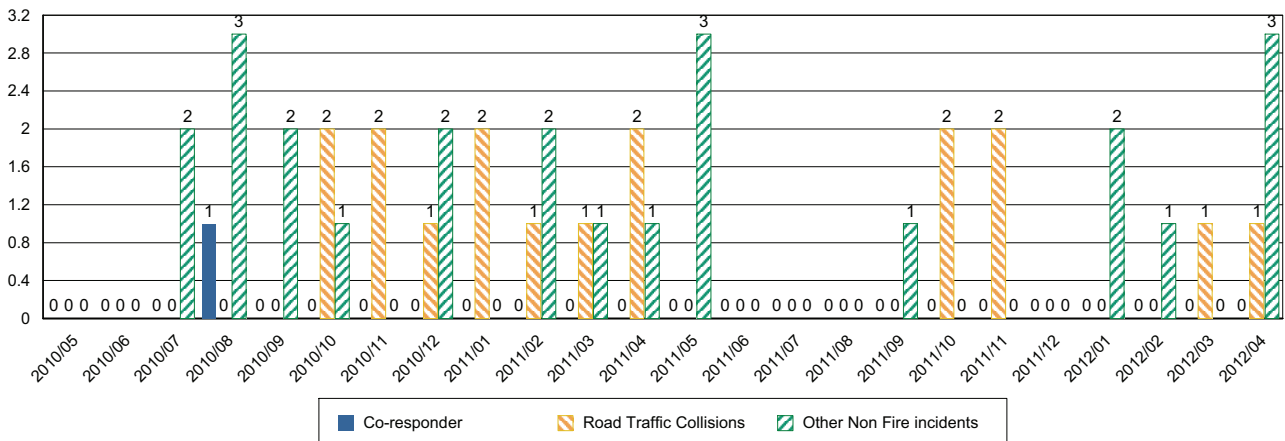
Incidents and Calls



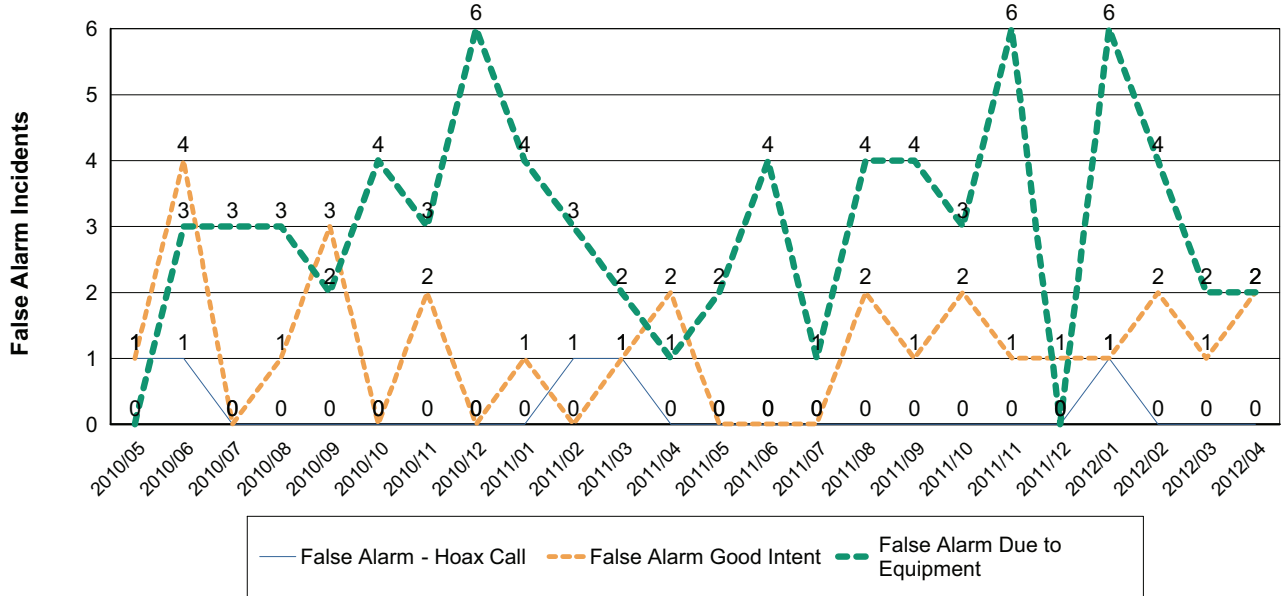
Fires by Cause



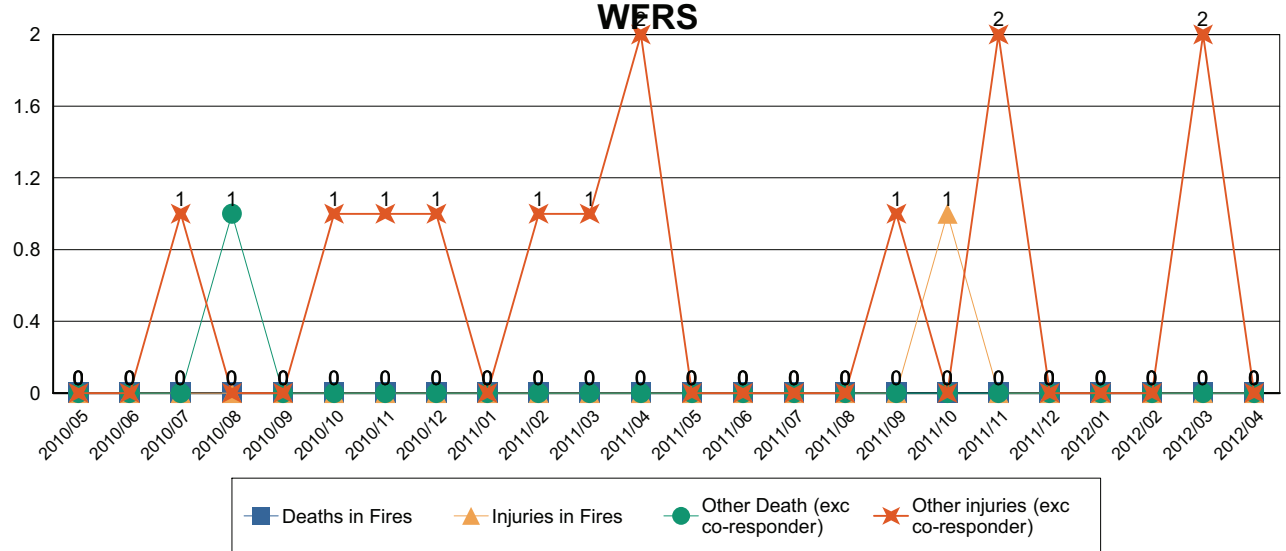
Non-Fire incidents attended by WFRS



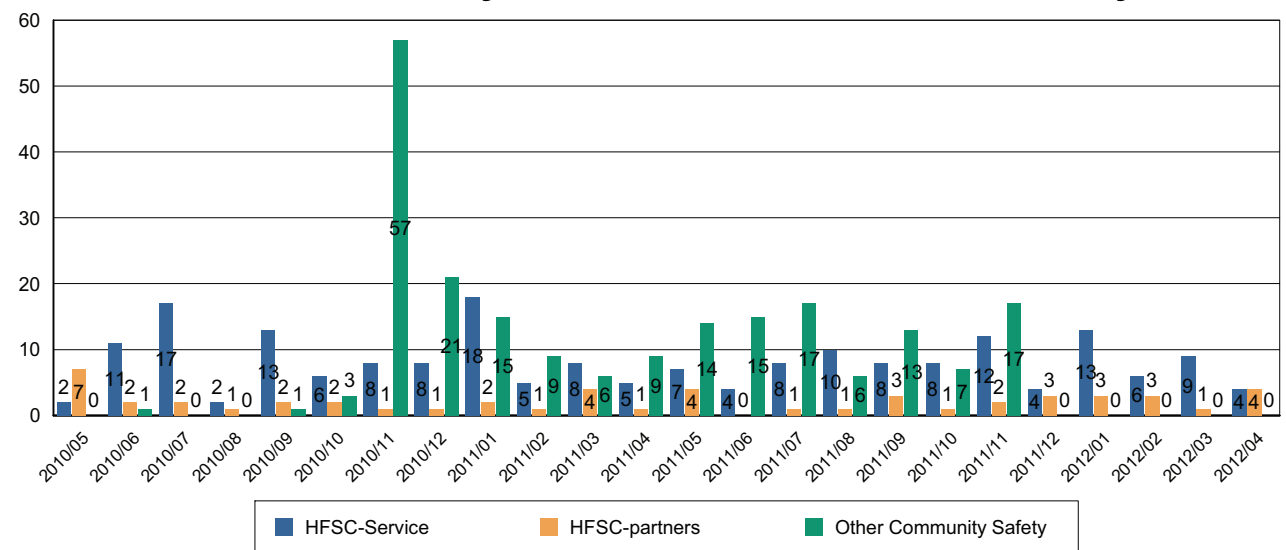
Number of False Alarm Incidents



Death & Injuries in incidents attended by WERS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

May update

New tests provided for women in Wiltshire as part of the NHS Cervical Screening Programme

Women in Wiltshire will benefit from a new test for High Risk Human Papilloma Virus (HR HPV) from April 2012 onwards, as part of the NHS Cervical Screening Programme.

HPV is a common infection and most women get it at some point in their life. In most cases it clears up by itself without the need for treatment, but in some women the virus persists, placing them at greater risk of developing cervical cancer. Clinical studies have identified that almost 100% of cervical cancers show evidence of HR HPV infection, and detecting HPV at an early stage can reduce the risk.

The HPV test will be carried out as part of the routine smear test, and no additional sample is required. Women will be given the results of the screening and HPV tests in the normal way, and will be advised if any treatment is necessary. All women in the eligible age group – between the ages of 25 and 64 – come under the screening programme and are invited for routine screening by their GP.

About 2,900 women are diagnosed with cervical cancer in the UK each year. It is the most common cancer in women under 35 years old and over half of all cases are diagnosed in women under 50. Every year in Wiltshire six women die of the condition. Cervical cancer is unique in that we already know exactly what we have to do to prevent almost every case; effective vaccination and screening programmes could virtually eliminate cervical cancer, so the inclusion of HPV testing in the screening programme makes it even more effective.

Wiltshire welcomes the Government's consultation on plain packaging of tobacco products

Wiltshire's Director of Public Health and Public Protection has welcomed the announcement of the Government's consultation on tobacco packaging. Maggie Rae, NHS Wiltshire and Wiltshire Council's Director of Public Health and Public Protection said:

'Our partners, Smokefree South West, have launched a world first campaign to raise awareness of the dangers of tobacco packaging to children and young people. The shocking facts are that smokers start as children and continue as adults. Two thirds of smokers start before they are 18 and the vast majority while still teenagers. The tobacco industry knows this only too well, and uses trendy,

appealing packaging to help entice young people – who go on to replace the 100,000 people lost every year to smoking related diseases.

‘We have had support from parents and grandparents, from old and young, men and women, smokers and non-smokers. People want to see their children lead a full life free from addiction and from the illnesses and premature death caused by smoking.

The aim of packaging tobacco products in standardised packaging is to reduce the number of children who smoke by:

- Making tobacco packaging look less attractive
- Increasing the effectiveness of health warnings
- Preventing the use of misleading and deceptive colours to create false beliefs of different strength and quality
- Removing the positive association with cigarette brands and image

‘Smoking is an epidemic that affects children and moving tobacco products into standardised, plain packaging is designed to protect them and to help reduce the numbers who begin smoking. The proposals for plain packaging are not about current smoker’s behaviour.’

To date over 25,000 people have given their backing to the Smokefree Southwest campaign at www.plainpacksprotect.co.uk.

Darrell Gale, Consultant in Public Health at NHS Wiltshire and chair of Wiltshire’s Tobacco Control Alliance said:

“Branding of cigarettes encourages childhood experimentation - which leads to addiction. Smoking is still cool to many children and young people - aided by brightly coloured packs; cool brands; packs designed to look like MP3 players or Zippo lighters. Plain packaging removes the tobacco industry’s ONLY remaining legal means of promotion to the young. They know their potential UK market will shrink dramatically if cigarettes are packages in standardised packaging.”

Wiltshire CCG appoints Chairman

Wiltshire Clinical Commissioning Group, the new doctor-led commissioning organisation that will be responsible for buying local health services in Wiltshire, has elected Dr Stephen Rowlands as its Chair with immediate effect.

Dr Rowlands has been the Medical Director of Wiltshire Primary Care Trust since April 2011 and, alongside his work with the emerging Clinical Commissioning Group (CCG), has been a Senior Partner GP with the Bradford Road surgery in Trowbridge since 1985. His role as Chair to the CCG will be an interim post until March 2013.

The Health and Social Care Act requires that every CCG has a governing body which must oversee its governance and decision-making, ensuring that it exercises its functions effectively, efficiently and economically. The CCG will work within a framework with other health and social care providers such as the three NHS acute hospitals and Wiltshire Council and arrangements for engaging and involving members of the public, patients, carers and voluntary organisations to ensure they are ready to take up the responsibility for commissioning. They will enter a process for authorisation as a statutory commissioning organisation later this year.

Dr Rowlands said:

“The agenda for the next eleven months is extremely demanding and I am very keen to support the transition from PCT to clinical commissioning as smoothly as possible. I’m honoured to have been chosen as Chair of the Wiltshire CCG, which brings together all GPs in the county to help steer the provision and development of local health services for Wiltshire people. This is an exciting opportunity to build on the good work of NHS Wiltshire”.

“As highlighted in national media, the NHS faces significant challenges in the next few years, especially in terms of its finances. Having local GPs working in partnership with hospital colleagues, other healthcare professionals, NHS managers and patients will ensure that we continue to have local NHS services that really support and meet the needs of people in Wiltshire”.

Ed Macalister-Smith, Chief Executive of the existing Primary Care Trust said:

“I am delighted that Steve has accepted the role, and the people of Wiltshire should feel confident in Steve’s experience, his focus on patient safety and clinical excellence, and his ability to lead such complex changes”.

INFORMAL ADULT EDUCATION IN WILTSHIRE

What is Informal Adult Education?

1. Informal adult education (also known as informal adult and/or community learning) refers to courses which are offered as leisure activities and not those which are focused on developing basic skills or qualifications relating to employment.

Why should we be concerned about Informal Adult Education?

2. Informal Adult Education contributes to economic and social well-being in communities. It can help with a variety of objectives including:
 - adult social care
 - health and well-being
 - crime reduction and community safety
 - democratic engagement
 - economic development.

What does Wiltshire Council do?

3. Currently, Wiltshire Council offers informal adult education through public libraries, its Family Learning Team and at Urchfont Manor College (which is due to close in September 2012).

Who else is involved?

4. Other providers who offer informal adult education include Wiltshire College, the Workers' Educational Association and Learning Curve, in addition to which there is a huge range of activities organised by groups and individuals taking place in communities across the county.

Does the council have to provide it?

5. Informal Adult Education is a non-statutory service for a local authority meaning that the council is able to decide the extent of its involvement in the planning and provision of the service.
6. Local Authorities may take a range of roles in relation to informal adult education, including direct delivery, strategic commissioning, shaping the new all age careers service, coordinating with the Work Programme and as key players in Local Enterprise Partnerships.

What does the Government do?

7. The government, through the Department for Business, Industry and Skills (BIS), provides financial support for informal adult education (which it mostly refers to as "community learning"). The government's support for community learning in Wiltshire is much lower than that provided to other comparable local authorities. Government funding to Wiltshire Council currently supports the provision of Family Learning which is focused upon improving the basic skill level of parents to enable them to support their children's learning.

8. BIS is reviewing its strategy to support community learning and is intending to use the public funding subsidy to support access, and progression in its widest sense, especially for people who are disadvantaged.
9. In the 2012/13 BIS will pilot different locally-based 'community learning trust' models to channel funding and lead the planning of local provision in cities, towns and rural settings. If this proves to be effective the model will be rolled out across England to begin full operation from summer 2013. The new trusts are intended to take account of the views of local government, local communities and local business leaders to ensure the purpose and objectives for the budget are implemented in ways that meet local need.

Why are we being asked about Informal Adult Learning now?

10. At its meeting in January, the council's cabinet decided to close Urchfont Manor by the end of September 2012 while recognising that future Adult Education Service provision, including local flexible delivery in line with the BIS proposals, will be determined by cabinet after consultation with service users, area boards, local communities and partners;
11. Wiltshire Council is taking this opportunity to undertake a review of its provision and support of informal adult education across the county.
12. This report seeks the views of the Area Boards on the council's future policy towards informal adult education.
13. The council is establishing a community campus in each community area. These premises could be used to offer accommodation for a variety of activities, including informal adult education.

Options for Consideration

14. Option 1 – Wiltshire Council to take no action in relation to informal adult education

The council does not have to get involved with Informal Adult Education. There are a number of adult education providers which are able to offer activities as and when they wish. Some receive government funding to support their provision while others rely upon payments by participants or support from other sources. The council has no current budget of its own to support informal adult education.

For:

Activities organised by Wiltshire College and other providers will continue
No financial risk to the council

Against:

Unable to seek government funding
Council and communities have little influence over what is offered
No continuation of activities run at Urchfont Manor College

15. Option 2 – Wiltshire Council to be a direct provider of informal adult education.

The council could continue to offer adult education direct to the public on a similar basis as the courses offered at Urchfont Manor College. The council would decide what would be offered, make all the arrangements and promote the courses. Unless a subsidy was available, the full cost would be charged to participants. Activities could be held on a residential basis, utilising suitable residential accommodation in the county, or on a non-residential basis.

For:

The council could use information from communities to decide what to offer
Some courses from Urchfont Manor College could continue in different venues
The council could ensure the quality of activities being provided.

Against:

Financial risk for the council
Depends upon the ability of participants to pay
The council will need to develop a system to organise courses, take bookings, etc.
May be seen as being in competition with other providers

16. Option 3 – Wiltshire Council to facilitate the provision of informal adult education at a local level.

Rather than be the organiser and provider of activities, the council could work through its network of area boards and community area networks to identify the demand for specific informal adult education provision in each community area. The demands will include provision for leisure learning and that needed to reach disadvantaged members of the community. The council could establish partnerships with adult education providers to share this information and meet this demand. Providers would be able to offer activities with reduced risk and in venues to suit the participants.

This approach would require the active involvement of members of the community area networks if it is to be delivered in a affordable way.

For:

Uses expertise and experience of other providers
Little financial risk to the council
Reduced financial risk to providers
Builds upon network of community areas
Providers and council able to bid for BIS funding

Against:

Level of activity may vary from one area to another
Will have to establish system to identify demand
Different providers use different systems

17. Option 4 – Wiltshire Council to coordinate and promote informal adult learning opportunities offered across the county.

Currently, every provider publishes their own prospectus and promotes their activities independently. With the support of education providers, it may be possible to collate this information to provide a single compendium of informal adult education in Wiltshire, both residential and non-residential. Such a publication (available on-line) could not only serve to improve access to informal adult education but may also encourage more education providers who would be able to promote their activities in a cost-effective way.

For:

Single source of information for participants
Joint promotion may increase take-up
Providers able to reach more people
Low cost to providers

Against:

Initial development costs
Difficulty in linking to providers' systems
Willingness of providers to contribute

What do you think?

18. The area board is invited to comment upon the options presented above.
19. The area board is invited to indicate which of the options it would wish to recommend to cabinet.

Next Steps

20. A questionnaire survey is available for completion by service users and members of the public.
21. The cabinet will receive a report in September 2012 on the outcome of the survey, together with the responses from area boards which will inform its decision on the council's strategy for informal adult education.

STEPHANIE DENOVAN
SERVICE DIRECTOR FOR SCHOOLS AND LEARNING

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Unpublished documents relied upon in the production of this report: None

Report to	Calne Community Area Board
Date of Meeting	12th June 2012
Title of Report	Community Area Grants
Purpose of Report	
<ul style="list-style-type: none">To ask Councillors to consider 1 application seeking 2012/13 Community Area Grant Funding:	
<ol style="list-style-type: none">1. Summer Fun in Calne Playscheme - requesting £1,846 towards providing a 4 week programme of inclusive activities for young people and children during the summer holidays.	
<p><i>Officers recommend that a grant of £1,846 is awarded, conditional upon the balance of funding being in place.</i></p>	

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.5. In addition to Community Area Grants, Councillors can submit an Area Board Project which differs from Community Area Grants in that they do not require match funding. Area Board Projects should not be used to avoid complying with Community Area Grant criteria.
- 1.6. Area Board Projects are designed to enable the Area Board to address community issues or projects identified in the Community Plan/Local Agreement for Wiltshire. An application form is used and quotes for project work have to be provided in a similar manner to the Community Area Grant Scheme.
- 1.7. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.8. Funding applications will be considered at every Area Board meeting.
- 1.9. All applicants are encouraged to contact Charities Information Bureau who work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes from the Area Board and other local and national funding sources.

- 1.10. In addition to the application contained in this report, two other applications were received. Neither of these met the Community Area Grant scheme criteria. One was rejected and the other was withdrawn.
- 1.11. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.12. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Community Area Grant Application Pack 2012/13 • Calne Community Area Plan – 2004-14 (incl. 2006/2010 update) • Area Board Grants Guidance 2012/13
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. The funding contained within this report forms the 2nd of 6 rounds of funding for 2012/13.
- 2.3. Grants will be considered at each Area Board meeting in the Calne Community Area as follows:
- 14th August 2012 (deadline for applications: 2nd July 2012)
 - 16th October 2012 (deadline for applications: 3rd Sept. 2012)
 - 11th December 2012 (deadline for applications: 29th Oct. 2012)
 - 5th February 2013 (deadline for applications: 21st Dec. 2012)

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Calne Community Area Board.

- 4.2. Following awards made at the meeting on 10th April 2012 the budget remaining available to the Calne Community Area Board for 2012/13 is £30,482.00
- 4.3. If grants are awarded in line with officer recommendations, the Calne Community Area Board will have a balance of £28,636.00.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Summer Fun in Calne Playscheme	4 week programme of inclusive activities for young people and children during the summer holidays.	£1846

- 8.1.1. **It is recommended that the Summer Fun in Calne Play scheme is awarded a grant of £1846 towards a 4 week programme of inclusive activities for young people and children during the summer holidays conditional upon the balance of funding being in place.**
- 8.1.2. Officers are of the opinion that this application meets grant criteria for 2012/13.
- 8.1.3. The project addresses issues in the Calne Community Area Plan, providing activities for young people and children and encouraging a sense of community cohesion, pride and well being.
- 8.1.4. This is widely recognised as a well organised and valuable project which has, for

the last 15 years, served different groups of children and young people who live in the 2 most socially deprived areas of Calne and one of the 3 most deprived wards in Wiltshire (according to the indices of deprivation 2000)

- 8.1.5. Although the scheme has run previously, this can be viewed as a separate project as it delivers a different set of activities and opportunities to a different group of young people and children.
- 8.1.6. The group is a registered charity, which has a fundraising programme that enables free and half price places to be offered to families on low incomes.
- 8.1.7. Parents suffering the effects of deprivation often suffer low self esteem. This project encourages and supports parents to become involved as committee members and volunteers which may develop confidence and experience in engaging with their own children, other adults and authorities.
- 8.1.8. This project provides inclusive and equal opportunities. Many local families on low incomes can not afford a family holiday or to use expensive leisure provisions and many other schemes organised for young people in the area focus upon older children. The project aims to involve children in a wide range of activities everyday that they may not otherwise have an opportunity to experience, including art, craft, sports and games. Up to 80 places per day will be provided this also includes extra support for children with disabilities so that they are not excluded from the activities which their friends and siblings are involved in.
- 8.1.9. This application is not towards running costs as funds to cover this have already been sourced. An award of a Community Area Grant will enable the group to run a wide range of facilitated arts workshops and physical activities and to provide new materials and equipment for the scheme.
- 8.1.10. An award to this project will represent approximately 15% of the overall project costs and will help the community to draw down an additional £11,247 from external sources.
- 8.1.11. If the Area Board makes a decision not to fund the project the scheme will still go ahead, but the quality/number of activities on offer will be affected, resulting in reduced value to the children, their families and the community.

Appendices:	Appendix 1 Grant application – Summer Fun in Calne
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Jane Vaughan, Community Area Manager Tel: 01249 706447 E-mail jane.vaughan@wiltshire.gov.uk
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Report to	Calne Area Board
Date of Meeting	12th June 2012
Title of Report	Highways Working Group (CATG) – Small Scale Transport and Highway Improvement Schemes
Purpose of Report	
<p>To ask the Area Board to consider recommendations from the Calne Community Area Highways Working Group (CATG) with respect to the following:</p>	
Speed Limit Review - C & unclassified roads	
<ol style="list-style-type: none"> 1. Submit C15 (from A4 east of Quemerford through Compton Bassett to Wootton Bassett) and C113 (from A4 west of Calne through Ratford, Bremhill Wick, East Tytherton, Kellaways towards Langley Burrell) to the C & unclassified roads speed limit review as Calne Area Board priority routes. (appendices 1&2) 2. Submit C112 (from A4 at Pewsham, Stanley Lane through Bremhill to Turf House Lane) to the C & unclassified roads speed limit review as a Calne Area Board reserve priority. (appendices 1&2) 	
CATG funding allocation	
<ol style="list-style-type: none"> 3. Allocate £4,600 from the 2012/13 CATG funding allocation towards the implementation of an improvement scheme at the junction of Sandy Lane/Back Lane (appendix 3) 4. Decline a request for financial support of signage scheme for Patford House surgery, Calne. 	
Substantive Highways Scheme 2012/13	
<ol style="list-style-type: none"> 5. Allocate £7,865 from the 2012/13 CATG funding allocation towards implementing safer pedestrian crossing arrangements at Goatacre (appendix 4), conditional upon the balance of funding being in place. 6. Allocate £2,000 from the 2010/11 Calne area board budget towards the implementation of a pedestrian refuge and associated works at Goatacre (appendix 4), conditional upon the balance of funding being in place. 7. Request that the Community Area Manager makes a submission to the Substantive Highways budget for the balance of funding required to implement a safer pedestrian crossing at Goatacre (appendix 4). 	
To ask the Area Board to:	
<ol style="list-style-type: none"> 8. Note a contribution of £1,000 from Calne Without Parish Council towards the Sandy Lane/Back Lane scheme (appendix 3). 9. Note a contribution of £1,000 from Hilmarton Parish Council towards the Goatacre refuge scheme. (appendix 4) 	

Background

1.1. Speed Limit Review:

- 1.1.1. Each Community Area is asked to identify 2 priority routes to put forward to the C & unclassified roads Speed Limit Review in 2012/12.
- 1.1.2. Each Community Area is asked to identify a 3rd route to act as a reserve, in case either of the priorities cannot be assessed due to the need to ensure routes consistency across community area borders.
- 1.1.3. The review will be undertaken in accordance with the Department of Transport Circular 01/06 – Setting Local Speed Limits.
- 1.1.4. Changes on the ground for successful routes are expected in 2013/14.

1.2. CATG funding:

- 1.2.1. In 2012/13 the 18 area boards were allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small scale highways schemes to be progressed in their community areas. Calne area board was allocated £12,465.
- 1.2.2. This funding allocation is for capital funding and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.
- 1.2.3. Due to the complexity of assessing and selecting schemes from the many issues and requests, and the potential time that such an agenda would take, each area board was required to set up a highways working group or Community Area Transport Group (CATG) to make recommendations to the area board.
- 1.2.4. The Calne Highways Working Group (CATG) comprises of a lead Calne area board councillor and nominated representatives from the community (see below).

Christine Crisp	Calne Area Board
Ed Jones	Chair, Focus on Five (Parish Forum)
Charles Boase	Town Council
Geoff Procter	Parish Council
Gibb Hancock	Parish Council

1.2.5. In 2011/12 the Calne CATG focussed on five priorities identified by the Area Board:

- Safer pedestrian crossing arrangements in Hilmarton.
- Traffic congestion in Curzon Street
- Safer pedestrian crossing arrangements at Studley Crossroads
- Safer pedestrian crossing arrangements in Goatacre
- Safer pedestrian crossing arrangements at Lakeview

1.2.6. A safer pedestrian crossing arrangement in Goatacre was the only priority that was not addressed in 2011/12.

1.2.7. At the Highways Working Group (CATG) meeting held in October 2011 an issue of traffic management/speed reduction at the junction of Sandy Lane/Back Lane was added as a priority issue.

1.2.8. The CATG last met on 18th April 2012 to review issues and to prepare recommendations for the area board. (appendix 5).

1.3. Substantive Highways Scheme:

1.3.1. The Substantive Highways Scheme has an increased budget for 2012/13; £250,000 is available for bids from all of the Area Boards in Wiltshire.

1.3.2. The deadline for submission to the Substantive Highways budget scheme is 30th June 2012.

1.4. Patford Street Surgery signage scheme:

1.4.1. The CATG has received a request from a patients group to fund a signage scheme at Patford House Surgery.

2. Main Considerations

2.1. Speed Limit Review:

2.1.1. If the Area Board decides to follow the recommendations of the CATG (Highways Working Group) with regards to priority C & unclassified routes for speed limit reviews it will be addressing community issues expressed on the Area Boards issue log.

2.1.2. Relevant Parish Councils have supported the concerns of individual members of the community with regards to traffic speeds on these routes.

2.1.3. All routes recommended for submission to the speed limit review experience higher collision rates within the community area.

2.2. CATG/Substantive Highways budgets:

2.2.1. If financial decisions are taken in line with the recommendations of the Highways Working group (CATG) in this report, actions will be implemented to address current priorities of the Calne Community Area.

2.2.2. Schemes identified at Goatacre and at Sandy Lane/Back Lane have both been designed and feasibility studies have been undertaken.

2.2.3. At its meeting in May 2012, Calne Without Parish Council unanimously agreed to contribute £1,000 towards the cost of the Sandy Lane/Back Lane scheme.

2.2.4. At its meeting on 23rd August 2011 the Calne Area Board decided to maintain the issue of safer pedestrian crossing arrangements at Goatacre on the Working Groups list of priorities for action while further funding was identified and noted that the feasibility study produced (appendix 4) was considered to meet the requirements of the issue and the local community.

2.2.5. At its meeting in September 2011, Hilmarton Parish Council approved a £1,000 contribution towards a pedestrian refuge at Goatacre.

2.3. Patford Street Surgery signage scheme:

2.3.1. The renewal of the lease on Patford Street Surgery is due in the relatively near future and there is no guarantee that existing arrangements will remain in place.

3. Environmental & Community Implications

3.1. Environmental and community implications were considered by the Highways Working Group (CATG) during its deliberations. The funding of projects and identification of priority issues will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. If the area board makes decisions in line with the recommendations of the Highways Working group (CATG), the balance of funding remaining in the Calne area highways discretionary budget for funding small scale highways schemes in the community area during 2012/13 will be £0.

4.2. If the Calne Area Board makes community area grants awards in line with officer recommendations at its meeting on 12th June, it will have a balance of £28,636.00

- 4.3.** If the Calne Area Board decides to make a contribution towards the cost of the Goatacre refuge scheme from its Area Board budget it will have a balance of £26,636.00

5. Legal Implications

- 5.1.** There are no specific legal implications related to this report.

6. HR Implications

- 6.1.** There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1.** The schemes recommended in this report will improve road safety for all users of the highway.

8. Recommendations

8.1. Speed Limit Review - C & unclassified roads

8.1.1. Submit C15 (from A4 east of Quemerford through Compton Bassett to Wootton Bassett) and C113 (from A4 west of Calne through Ratford, Bremhill Wick, East Tytherton, Kellaways towards Langley Burrell) to the C & unclassified speed limit review as Calne Area Board priority routes. (appendices 1&2)

8.1.2. Submit C112 (from A4 at Pewsham, Stanley Lane through Bremhill to Turf House Lane) to the C & unclassified speed limit review as a Calne Area Board reserve priority. (appendices 1&2)

8.2. CATG funding allocation

8.2.1. Note a contribution of £1,000 from Calne Without Parish Council towards the Sandy Lane/Back Lane scheme.

8.2.2. Allocate £4,600 from the 2012/13 CATG funding allocation towards the implementation of an improvement scheme at the junction of Sandy Lane/Back Lane (appendix 3)

8.2.3. Decline a request for financial support of signage scheme for Patford House surgery, Calne.

8.3. Substantive Highways Scheme 2012/13

8.3.1. Allocate £7,865 from the 2012/13 CATG funding allocation towards implementing safer pedestrian crossing arrangements at Goatacre (appendix 4), conditional upon the balance of funding being in place.

8.3.2. Allocate £2,000 from the 2012/13 Calne area board budget towards the implementation of a pedestrian refuge and associated works at

Goatacre (appendix 4), conditional upon the balance of funding being in place.

8.3.3. Note a contribution of £1,000 from Hilmarton Parish Council towards the Goatacre refuge scheme.

8.3.4. Request that the Community Area Manager makes a submission to the Substantive Highways budget for the balance of funding required to implement a safer pedestrian crossing at Goatacre (appendix 4).

9. Appendices

Appendix 1	C & unclassified routes in the Calne Community Area
Appendix 2	C & unclassified routes – Collision rate statistics
Appendix 3	Sandy Lane/ Back Lane scheme
Appendix 4	Goatacre pedestrian refuge scheme
Appendix 5	Meeting notes of Calne CATG (Highways Working Group) 18 th April 2012

Unpublished documents used in the preparation of this report include meeting notes from the Calne Community Area Highways Working Group (CATG).

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